




## Table of Achieved/Planned Results

Preparing for the mid-term report


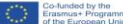
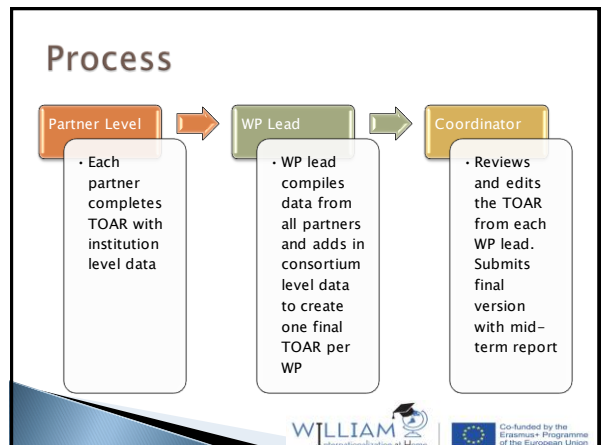
## Mid-Term Report

- ▶ Deadline: July 15, 2020
- ▶ Comprises;
  - Report on the activities completed to date with concrete indicators of achievements
  - Financial Report
- ▶ Submitted by the coordinator on behalf of the entire project.
- ▶ Requires significant input from all partners




## Process – Table of Achieved/Planned Results

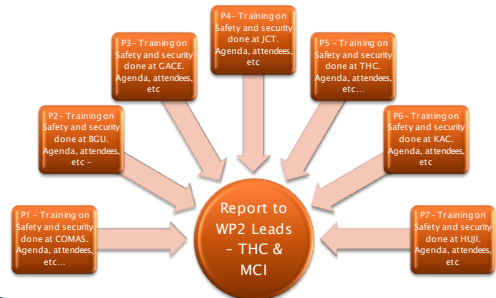
- ▶ Submit one final table for each workpackage.
- ▶ Each partner institution must submit the ***relevant specific*** information from their institution to the WP lead who will compile the information.
- ▶ Consortium wide activities/results are only completed by the WP leads. Individual partners ***do not*** need to provide this information
- ▶ WP lead then gives the table to the coordinator (COMAS) for a final review and approval

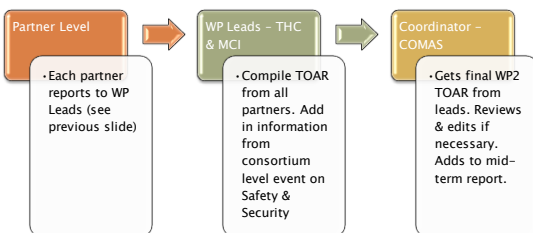
## Example of Process

- ▶ Upcoming Safety and Security session done by THC in February 2020
- ▶ Israeli partners attend and then disseminate within their own institutions.

## Example of process



## Example of Process



## Today's Session

- ▶ Trial run on the TOAR that must be completed in the next few months.
- ▶ Allows everyone to get better acquainted with the documents that need to be completed and start the one for your institution.
- ▶ We have started filling in the TOAR for WP2, WP3, WP5. Information all comes from the project proposal.
- ▶ **Activity #'s are important to link back to original proposal**

## Table of Achieved/ Planned Results

EXAMPLE USE ONE TABLE PER WORK PACKAGE. ADD AS MANY TABLES AS NECESSARY

TABLE OF ACHIEVED / PLANNED RESULTS

no. number of the work package

Insert the title and reference number as indicated in the project proposal

Insert the indicators of achievement and/or performance as indicated in the project proposal

Activities carried out to date for the achievement of this result:

Activity title	Activity title	Start date	End date	Place	Description of the activity carried out	Specific and measurable indicators of achievement
Insert the activity title as indicated in the project proposal	State where and when the activity has taken place				Provide a brief description of the activity	Insert specific indicators (qualitative and quantitative) which can help to measure the achievement of the activity result
					Describe any change to the original activity plan described in the project proposal	Insert specific indicators (qualitative and quantitative) which help measure progress towards achieving the required result

Changes that have occurred in this result since the original proposal

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## TOAR Demystified

- ▶ 2 sections –
  - Activities carried out
  - Activities to be carried out
- ▶ Activity #'s – **Relate back to original proposal**
  - Workplan (timeline of events by month and year)
  - Part H – Workpackages
- ▶ Activity title – from proposal
- ▶ Start/end date – From the Workplan
- ▶ Place – Europe or Israel. Can add in specific location

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## TOAR Demystified

- ▶ Description of the activity carried out – Use the descriptions in Part H – Workpackages as a base. Edit to be more specific now that we are actually working on the activities and beyond the theoretical proposal stage.
- ▶ Specific and measurable indicators of achievement – Important stage. Document any tangible items that have been achieved. For example – trainings, newsletter, evaluations, etc...
  - What we have accomplished to date.
  - Include links to the specific documents/reports

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## Working Session

- ▶ Current working session will split into 2 groups
  - WP leads to sit together and start completing the TOAR for their workpackage.
  - Institutions not leading a WP to sit together with Rhonda and focus on completing the institution level of the TOAR
- ▶ If you have more than one person from your institution present, can split between the 2 groups.
- ▶ Samara & Hadar will be circulating and available for specific questions as you work.

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